Important Guidelines:

• Binder with 8 ½ x 11 pages.
  o May include a cover page with title of project and your name

• One page (one side only) for each activity or interest area. [SEE PORTFOLIO INTEREST AREAS ON 4H WEBSITE!]
  o Where do you find these in your project book?
    ▪ Under “Contents”.
    ▪ Sometimes on the inside front cover.
    ▪ Project Completion Guide

  o Is everything under “Contents included in your portfolio?”
    ▪ NO!
    ▪ Member project guide and any Notes to project helper are not included.

  o Are all activity areas numbered in all books?
    ▪ NO!
    ▪ Sometimes you will need to number them yourself.
Let’s look at a couple of examples.

**Dashboard Dining**

• Contents are listed on p.3  
• There are 7 Activity Areas.  
• So, your portfolio will have 7 pages of activities.

**Fast Break for Breakfast**

• Contents are listed on p.1  
• There are 6 Interest Areas.  
• So, your portfolio will have 6 pages of activities.

**Below is a Sample Portfolio**  
(I Spy in the Kitchen has 10 topic/areas)
I Spy in the Kitchen

Susie 4H
1. The Secret of My Plate

Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.
2. Clues in the Kitchen

Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.
3. The Secrets of Measuring

Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.
4. Private-Eye Protein

Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.
5. “Moo”steries of Milk

Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.
6. Super Sleuth Snacks

Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.
7. Digging for Vegetable Snacks

Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.
8. Fact Finding Fruit

Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.
Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.
10. Take the Mystery out of Manners

Describe what you did in this section of your book. You could include pictures you take yourself or someone takes of you doing activities. Write a few sentences to explain what you did. Be ready to talk to the judge and explain what you did in this section.